

EXTERNAL ADVERTISEMENT FOR VACANT POSITION

Gretsa University wishes to recruit qualified and interested applicants for the vacant positions listed below:

A.DIVISION OF ACADEMIC & STUDENT AFFAIRS

No	Position	Grade	Area of specialization	No. of Post	Terms of Service	Ref No.
SCHOOL OF HEALTH SCIENCES						
1	Lab Technician	9	Public Health /Community Health	2	Contract	GU/001/SHS/1/26

1. Lab Technician

Minimum Qualifications

- i. A Diploma in Medical laboratory sciences, Public Health, Community Health, Environmental Health or a related field from a recognized institution.
- ii. Registration with the relevant professional regulatory body and possession of a valid practicing license.
- iii. At least two (2) years of relevant experience in a teaching, research or public health laboratory environment
- iv. Demonstrated knowledge of laboratory quality assurance, biosafety, chemical safety, and occupational safety and health practices.
- v. Computer literacy and proficiency in laboratory documentation and record management will be an added advantage.
- vi. Must possess relevant knowledge of laboratory quality assurance, biosafety and Occupational safety and health practices.

DUTIES & RESPONSIBILITIES

1. Prepare laboratories for practical classes and demonstrations.
2. Prepare, label, store, and maintain laboratory reagents, specimens, and teaching materials in accordance with established procedures.
3. Maintain laboratory equipment and ensure routine servicing, calibration, and proper functioning.
4. Maintain accurate inventories of chemicals, glassware, equipment, reagents, and other consumables.
5. Enforce laboratory safety, biosafety, chemical safety, and waste management procedures
6. Assist students and lecturers during laboratory practical sessions and demonstrations.

7. Support faculty and student research projects.
8. Keep laboratory records, stock registers and equipment maintenance logs.
9. Ensure cleanliness and organization of laboratory facilities.
10. Perform any other duties as may be assigned by the head of department.

APPLICATION PROCEDURE

- i. Interested applicants should submit four (4) copies of their application accompanied by a detailed curriculum vitae (detailing academic qualifications, professional experience, academic leadership, publications, awards/scholarships/funding, membership to professional association and linkages) as well as copies of relevant certificate.
- ii. In addition, send a soft copy of the same as one running document to hr@gretsauniversity.ac.ke.
- iii. Applicants should also provide names and contact addresses of three referees who are knowledgeable of their competence.
- iv. Hard copy applications should be submitted in a sealed envelope clearly marked for the position being applied for and delivered to:

**VICE CHANCELLOR
GRETSA UNIVERSITY
P.O BOX 3 - 01000 THIKA**

Applications to be received on or before Thursday 30th July 2026.

Gretsa University is an equal opportunity employer and canvassing will lead to automatic disqualification. PWD's are encouraged to apply. Only short-listed candidates will be contacted. A competitive package will apply